

## Meeting Minutes

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### Lake Travis Middle School PTO

**Executive Board Meeting – March 7, 2017**

**Location: Table 620**

#### 1. Call to Order/Welcome

Denise Hamilton called the meeting to order at 11:36 a.m. with President being the Chair and Secretary Shannon Johnston taking minutes. A quorum was established.

#### 2. Officer & Standing Committee Reports

##### President - Denise Hamilton

Ms. Hamilton said Day of Service is quickly approaching, and a lot of hard work has gone into planning this for the students. She gave a huge shout out to Mr. Freed, who has worked tirelessly on this effort.

Ms. Hamilton gave a brief update on LTISD. The LTEF Gala raised over \$300,000 at the live auction. As for LTMS, our current enrollment is expected to be over 1,400 next year. The good news is the school has the room, but as we continue to grow, we possibly will need portable classrooms for the 2018-2019 school year. STAAR testing will be the last week in March and half a week in May.

Important summer dates are as follows: Knight Games (Aug. 8), teachers return (Aug. 9), Round Up (Aug. 11), and first day of school will be Aug. 16 (Wednesday).

Ms. Holstein and Ms. Hamilton are currently working on the budget for next year. Current reps are adjusting their dollar amounts to fit what they needed this year, so we can have a more accurate picture of what is needed in the future.

The PTO wishlist includes three items - lighting for the drama department, Chromebook carts, and trees for outdoor areas. We are still finalizing the pricing and getting ready to purchase.

##### Vice President - Megan Brunson

After attending the district meeting, Ms. Brunson had some information on the current happenings for LTISD. Superintendent Brad Lancaster had some good news - LTISD was able to recapture some of the monies that was earmarked for Robin Hood (Homestead Exemption Relief).

##### Secretary - Shannon Johnston

Ms. Johnston was in attendance and had no report.

##### Treasurer - Dina Holstien

Ms. Holstien provided an update on February financials. The beginning balance in the account is \$69,703.80 as of 2/01/17. The ending balance is \$69,565.63.

#### **6th Grade Rep - Kim Yancey**

Ms. Yancey was not in attendance and had no report. Kazaam date set for April 21st (Friday).

#### **7th Grade Rep - Jamy Bailey**

Ms. Bailey was not in attendance and had no report.

#### **8th Grade Rep - Sherry Sanders & Raquel Knox**

Ms. Knox reported the tickets and the t-shirts are being ordered. Planning for the Luau is going well, and they have had several meetings with Hudson Bend. Date is set for May 19th. The timeline for the 8th grade end of year is: Schlitterbahn - May 30th, 8th Grade Breakfast - May 31st, and Graduation Ceremony - June 1st.

#### **Membership - Shaeli Walton**

Ms. Walton was in attendance and had no report.

#### **Communications - Laura Fischer**

Ms. Fischer was not in attendance and had no report.

#### **Fundraising - Christina Seawright**

Ms. Seawright stated her disappointment at the turnout of the LTMS Spirit Nights/fundraisers. The Art Contest is in motion and she is hoping to gain some momentum and get students excited. There will be prizes this year in addition to winning designs for the planner, USB, and t-shirts. Ms. Seawright is considering gift cards, but is open to suggestions.

### **3. Special Committee Reports**

Staff Appreciation Chair Elizabeth Devine reminded everyone of the next Principal's Cookout on March 24th. In April there will be an Ice Cream Social for the staff. Staff Appreciation Week is the first week in May and there are a lot of moving parts to this. She and Kristi are still organizing/planning for this.

Melissa Clark (School Supplies) is doing all the prep work for ordering the supplies, but she will not be in town for Round Up. The deadline for teachers to submit their school supplies requirements will be after spring break. We are using Sprouts again.

Book Fair Chair Suzanne Kelbaugh announced the BOGO Book Fair will be on April 11th. Set up is April 10th, and tear down will be April 12th. She will send out a sign up for volunteers.

### **4. Adjourn**

President Denise Hamilton thanked everyone in attendance and the meeting was adjourned at 12:43 AM.

**In Attendance:** Megan Brunson, Shannon Johnston, Denise Hamilton, Dina Holstien, Raquel Knox, Elizabeth Devine, Christina Seawright

Respectfully submitted on March 28, 2017

By Shannon Johnston, LTMS Secretary